

## **Applications for Tenancy at Tanfield Chambers - Selection Process**

All applications will be dealt with in strict confidence.

Applications will be assessed on paper by the Recruitment Committee in the first instance. Shortlisted candidates will be invited for interview shortly thereafter.

## **Paper Sift**

Applications should be made by CV, covering letter and work sample, and should be addressed to Daniel Dovar, Head of the Recruitment Committee. Applications should be made by email to recruitment@tanfieldchambers.co.uk.

Your covering letter should address your motivation to join Tanfield, your experience of work in our core practice areas, and details of your practice to date including areas of specialism.

Your application should be accompanied by (appropriately redacted) details of:

- 3 years of work done;
- 3 years of work billed;
- 3 years of receipts;
- A diary print out for the forthcoming six months;
- Two examples of written work (i.e. a statement of case, skeleton argument and/or written Advice

Work samples should be representative of your practice and should demonstrate knowledge of our core practice areas. If you are seeking to expand your practice into one of our core practice areas then a representative sample of your current work will be accepted, provided you address your motivation to practice in our core practice areas in your covering letter.

## Interview

Candidates will be interviewed by members of the Recruitment Committee. The interview will include a problem question scenario.

## Final stage

Following interview, the Recruitment Committee will recommend any successful candidate to the Governance Board who will ballot members of Chambers to approve the recommendation.

It is anticipated that the process from application to approval will last between 4 – 8 weeks.

For further information or for an informal and confidential discussion please contact: Daniel Dovar <u>danieldovar@tanfieldchambers.co.uk</u> or Walter Womersley (CEO) <u>WalterWomersley@tanfieldchambers.co.uk</u> or telephone 020 7421 5300.

Barristers regulated by the Bar Standards Board