**Pupillage Application Form**

***Please email a completed copy of this form to***

[***pupillage@tanfieldchambers.co.uk***](mailto:pupillage@tanfieldchambers.co.uk) ***by 14.00pm on 9th February 2022***

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| **1. Personal details** | |
| **Title** |  |
| **First name** |  |
| **Middle name(s)** |  |
| **Last name** |  |
| **Are there any restrictions on your ability to work in the United Kingdom?** |  |
| If your answer to the question above is ‘Yes’, please provide brief details below | |
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| **Do you have any special requirements if you are invited to attend a pupillage interview?** |  |
| If your answer to the question above is ‘Yes’, please provide brief details below | |
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| **2. Contact Details** | |
| **Address including postal code** |  |
| **Country** |  |
| **Email address** |  |
| **Contact telephone number (home / correspondence)** |  |
| **Contact telephone number (mobile)** |  |
| **Are you willing to be contacted by telephone and SMS?** |  |

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| **3. Education and qualifications** | | | |
| **Higher education** | | | |
| Name of institution |  | | |
| Dates attended (from / to) |  | | |
| Course name | Course type | Grade | Date obtained |
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|  |  |  |  |
| Name of institution |  | | |
| Dates attended (from / to) |  | | |
| Course name | Course type | Grade | Date obtained |
| Batchelor of Civil Law |  |  |  |
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| We expect that you would have obtained a First Class or Upper Second Class undergraduate degree (or equivalent). We will consider a different result in exceptional circumstances. Please briefly state any such circumstances in the box below, if applicable | | | |
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| **School / college education (A Levels or equivalent only)** | | | |
| Name of institution |  | | |
| Dates attended (from / to) |  | | |
| Course name | Course type | Grade | Date obtained |
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| Name of institution |  | | |
| Dates attended (from / to) |  | | |
| Course name | Course type | Grade | Date obtained |
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| We expect that you would have obtained high level marks for your A levels (or their equivalent). We will consider a different result in exceptional circumstances. Please briefly state any such circumstances in the box below, if applicable | | | |
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| **4. Legal education** | | | |
| **Graduate Diploma in Law (if applicable)** | | | |
| Name of institution (and location) |  | | |
| Dates attended (from / to) |  | | |
| Grade (only if obtained) |  | | |
| Marks in individual modules or papers (only if obtained) | Name of module or paper | | Mark % |
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| **BPTC (if applicable)** | | | |
| Name of institution (and location) |  | | |
| Dates attended (from / to) |  | | |
| Grade (only if obtained) |  | | |
| Marks in individual modules or papers (only if obtained) | Name of module or paper | Mark % | |
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| **Date of call (actual or proposed)** |  | | |

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| **5. Legal Experience – mini-pupillages, work experience, employment history maximum of three examples** | |
| **Name of business** |  |
| Address |  |
| Dates of employment/work/visit (from / to) |  |
| Position |  |
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|  | |
| **Name of business** |  |
| Address |  |
| Dates of employment/work/visit (from / to) |  |
| Position |  |
| Experience obtained (strictly limited to 100 words) | |
|  | |
| **Name of business** |  |
| Address |  |
| Dates of employment/work/visit (from / to) |  |
| Position |  |
| Experience obtained (strictly limited to 100 words) | |
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| **6. Non-legal - Employment history / work experience – maximum of two examples** | |
| **Name of business** |  |
| Address |  |
| Dates of employment/ work (from / to) |  |
| Position |  |
| Experience obtained (strictly limited to 100 words) | |
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| **Name of business** |  |
| Address |  |
| Dates of employment/ work (from / to) |  |
| Position (strictly limited to 100 words) |  |
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| **7. Positions of responsibility** |
| Please provide details of any positions of responsibility you have held (strictly limited to 100 words) |
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| **8. Interests** |
| Please outline your interests outside of law (strictly limited to 150 words) |
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| **9. Advocacy skills – maximum of three examples** | |
| Please identify up to three situations in which you have demonstrated advocacy skills (strictly limited to 100 words each) including debating and mooting experience.  Your example(s) may include any occasion on which you have used oral or written advocacy to achieve a desired end | |
| Example 1 |  |
| Example 2 |  |
| Example 3 |  |

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| **10. Scholarships, prizes and awards** |
| Please provide details of any scholarships, prizes or awards (strictly limited to 100 words) |
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| **11. Short essays** |
| Why do you want to be a barrister? (strictly limited to 100 words) |
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| Why have you chosen to apply to Tanfield? (strictly limited to 100 words) |
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| **12. Professional memberships and qualifications** | |
| **Inns of Court** | |
| Inn of Court |  |
| Membership status |  |
| Date (from) |  |
|  |  |
| **Professional memberships** | |
| Professional body |  |
| Membership status |  |
| Date (from / to) |  |
|  | |
| **Professional qualifications** | |
| Qualification |  |
| Awarding body |  |
| Grade and status |  |
| If you have trained in another profession before turning towards the Bar, you may wish to briefly explain your background in that profession below (strictly limited to 100 words) | |
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| **13. Referees** | |
| **Academic / professional** | |
| Name |  |
| Address including postal code |  |
| Country |  |
| Contact telephone number |  |
| Email address |  |
| Capacity in which this referee is known to you |  |
| **Personal** | |
| Name |  |
| Address including postal code |  |
| Country |  |
| Contact telephone number |  |
| Email address |  |
| Capacity in which this referee is known to you |  |

*We are proud to be using the Rare Contextual Recruitment System and would like to share the following data with Rare: your unique identification number, your name, email address, postcode, examination grades, education history, the information you provide in the section titled "contextual information" and the fact that you have applied Tanfield Chambers (as regards “contextual information”, see below). We share this information so that your application can be reviewed in the context of your socio-economic background (e.g., so we can consider whether you overachieved in light of your wider personal circumstances). We will not share any other information with Rare, and for clarity, phone number, postal address (other than post code), and date of birth are not shared. Tanfield Chambers will be the data controller in respect of the use of this personal data.*

*Rare would like to use the data disclosed above in an anonymised and aggregate format for statistical analysis and research on the social mobility status of students in the UK, including preparing reports on its findings. Rare will be the data controller in respect of the use of this personal data.*

*Please tick ‘Yes’ if you agree that we may share your personal information with Rare to be processed so that your application can be reviewed as described:*

*Yes □ No □.*

*Please tick ‘Yes’ if you agree that your personal information may be used by Rare as described above for such research.*

*Yes □ No □.*

*In the event that you tick “yes” to the above requests, following the closure of the application process (9 February 2022) we will provide Rare with your personal information and you will be emailed a link to a survey through which you will be asked for “contextual information”.*

Data Protection: Please note we will retain and use the data provided by you for the purpose of assessment and monitoring. Save for anonymised statistical data, nothing will be retained once our pupillage assessment process has completed. If you have any queries about our data protection and retention policies, contact reception@tanfieldchambers.co.uk